

# ***Liberty Consolidated Planning Commission***

## **Roles and Responsibilities**

**6/24/2010**

### **Executive Director**

The LCPC Executive Director is responsible for all aspects of the LCPC to include Administrative, Zoning, Engineering, Planning, Transportation, Design & Review, Inspections, Ordinances, and revisions to Ordinances. The Executive Director, at his discretion, may delegate any responsibilities to staff.

H.E. Sonny Timmerman – Point of contact (912) 408-2030

[stimmerman@thelcpc.org](mailto:stimmerman@thelcpc.org)

### **Zoning:**

The LCPC Zoning Department is responsible for county-wide land use actions for our eight governmental entities in Liberty County.

Debra Attical– Zoning Administrator - Point of contact (912) 408-2035

[dattical@cityofhinesville.org](mailto:dattical@cityofhinesville.org) or [dattical@thelcpc.org](mailto:dattical@thelcpc.org)

Project Manager for:

- Midway
- Walthourville
- Flemington

Gabby Hartage, Assistant Zoning Administrator – Point of contact (912) 408-2034

[ghartage@cityofhinesville.org](mailto:ghartage@cityofhinesville.org) or [ghartage@thelcpc.org](mailto:ghartage@thelcpc.org)

Project Manager for:

- Hinesville
- Riceboro

Alissa Davis –Assistant Planner - Point of contact (912) 408-2038

[adavis@thelcpc.org](mailto:adavis@thelcpc.org)

Project Manager for:

- Allenhurst
- Liberty County
- Gum Branch (Point of contact only -Project Manger will float)

### **Comprehensive Planning:**

The LCPC Planning Department is responsible for all planning activities including updating the Comprehensive Plan.

Rachel Hatcher, Planning Manager - Point of contact (912) 408-2036  
Project Manager  
[rhatcher@thelcpc.org](mailto:rhatcher@thelcpc.org)

### **Service Delivery Strategy**

Alissa Davis, Assistant Planner - Point of contact (912) 408-2038  
Project Manager  
[adavis@thelcpc.org](mailto:adavis@thelcpc.org)

### **Transportation:**

The LCPC Transportation Department is responsible for HAMPO, LRTP, Site plan review, and grant administration.

Rachel Hatcher, Planning Manager - Point of contact (912) 408-2036  
Project Manager  
[rhatcher@thelcpc.org](mailto:rhatcher@thelcpc.org)

Alissa Davis, Assistant Planner - Point of contact (912) 408-2038  
Assistant Project Manager  
[adavis@thelcpc.org](mailto:adavis@thelcpc.org)

Nils Gustavson, Chief Inspector-Senior Engineer - Point of contact (912) 408-2039  
Transportation Support  
[ngustavson@cityofhinesville.org](mailto:ngustavson@cityofhinesville.org) or [ngustavson@thelcpc.org](mailto:ngustavson@thelcpc.org)

### **Transit:**

The LCPC Transit Department is responsible for start-up and coordinating the Transit system with Hinesville, Flemington, and the company operating the bus system.

Rachel Hatcher, Planning Manager - Point of contact (912) 408-2036  
Project Manager  
[rhatcher@thelcpc.org](mailto:rhatcher@thelcpc.org)

Alissa Davis, Assistant Planner - Point of contact (912) 408-2038  
Assistant Project Manager  
[adavis@thelcpc.org](mailto:adavis@thelcpc.org)

### **Landscaping/Tree Protection:**

All County-wide Landscape/Tree protection plan reviews are the responsibility of:

Gabby Hartage, Assistant Zoning Administrator – Point of contact (912) 408-2034  
Project Manager

[ghartage@cityofhinesville.org](mailto:ghartage@cityofhinesville.org) or [ghartage@thelcpc.org](mailto:ghartage@thelcpc.org)

Rachel Hatcher, Planning Manager Point of contact (912) 408-2036 (Professional Advisor)

[rhatcher@thelcpc.org](mailto:rhatcher@thelcpc.org)

### **Engineering:**

The LCPC Engineering Department is responsible for all review and approvals of drainage and engineering designs, all engineering project filing, and record retention.

Abe Nadji, Director of Engineering - Point of contact (912) 408-2041  
Project Manager

[enadji@cityofhinesville.org](mailto:enadji@cityofhinesville.org) or [enadji@thelcpc.org](mailto:enadji@thelcpc.org)

Nils Gustavson, Chief Inspector/Senior Engineer - Point of contact (912) 408-2039  
Assistant Project Manager

[ngustavson@cityofhinesville.org](mailto:ngustavson@cityofhinesville.org) or [ngustavson@thelcpc.org](mailto:ngustavson@thelcpc.org)

### **Inspections:**

The LCPC Inspections Department is responsible for insuring compliance with site development regulation during the construction phase for both public and private projects.

Curles Butler, Senior Inspector/Coordinating Inspector - Point of contact (912) 408-2043  
Project Manager

[cbutler@cityofhinesville.org](mailto:cbutler@cityofhinesville.org) or [cbutler@thelcpc.org](mailto:cbutler@thelcpc.org)

Nils Gustavson, Chief Inspector/Senior Engineer - Point of contact (912) 408-2039  
Assistant Project Manager

[ngustavson@cityofhinesville.org](mailto:ngustavson@cityofhinesville.org) or [ngustavson@thelcpc.org](mailto:ngustavson@thelcpc.org)

### **Design Review Board:**

The Design Review Board is responsible to recommend, to the appropriate local governments) if the proposed designs for new and renovated structures within these defined area meet the Ordinance requirements. There are currently two Design Review Boards:

- Hinesville - (Downtown Area)
- Gateway - Midway & Liberty County (I-95/US 17/US 84)

Hinesville: Gabby Hartage, Project Manager Point of contact (912) 408-2034  
[ghartage@cityofhinesville.org](mailto:ghartage@cityofhinesville.org) or [ghartage@thelcpc.org](mailto:ghartage@thelcpc.org)

Gateway: Alissa Davis, Project Manager Point of contact – (912) 408-2038  
[adavis@thelcpc.org](mailto:adavis@thelcpc.org)

### **Liberty Regional Water Resources Council:**

The LRWRC is responsible to Create, through local ordinances, a Regional Water and Sewer Planning Council which will develop a service delivery plan that is integrated with land use plans and decisions that addresses the long range growth of our County.

Alissa Davis, Assistant Planner - Point of contact - (912) 408-2038  
Project Manager  
[adavis@thelcpc.org](mailto:adavis@thelcpc.org)

## **Fort Stewart Growth Management Partnership (FSGMP)**

The Fort Stewart Growth Management Partnership is a four-county regional cooperative responsible for preparing a regional growth management plan to assess the impacts of significant growth at the Fort Stewart/Hunter Army Airfield military installation, and to develop implementation strategies to help the surrounding communities address the impacts of that growth. The FSGMP was created by intergovernmental memoranda of understanding, and membership consists of representative of 16 local governments in the Fort Stewart/Hunter Army Airfield region as well as representatives from the installation itself. The FSGMP operates under the organizational and administrative auspices of Liberty County and the Liberty Consolidated Planning Commission.

Jeff Ricketson, Director - Point of contact (912) 408-2070

[jricketson@thelcpc.org](mailto:jricketson@thelcpc.org)

Sean Martin, Assistant Director - Point of contact (912) 408-2069

[smartin@thelcpc.org](mailto:smartin@thelcpc.org)

### **Administrative**

The Executive Assistant is responsible for supporting all departments of the LCPC.

Donna Shives, Executive Assistant - Point of contact (912) 408-2031

[dshives@thelcpc.org](mailto:dshives@thelcpc.org)

