

APPLICATION NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (assigned by LCPC staff).

Tax Map and Parcel Number \_\_\_\_\_

LIBERTY  
CONSOLIDATED  
PLANNING  
COMMISSION



REZONING APPLICATION  
PACKET

**For additional information or assistance please call:  
The Liberty Consolidated Planning Commission (LCPC)  
Phone: 912-408-2030  
Fax 912-408-2037**

**Rezoning Packet Processing Method(s)**

To have your request heard by the Liberty Consolidated Planning Commission and the Liberty County Board of Commissioners, Allenhurst Town Council, Flemington City Council, Gumbranch City Council, Hinesville City Council, Midway City Council, Riceboro City Council or Walthourville City Council; you, as the property owner(s) or agent(s) for the owner(s) must:

- ◇ File a **COMPLETED** application, in accordance with the meeting schedule.
- ◇ The application must meet an advertising deadline (follow the attached deadline Submittal Schedule).

A **COMPLETED** application consists of the following:

**I. Applicant Application Information**

**SECTION I.1 General Information**

- Petitioner Information
- Property Owner Information
- Environmental Health Impact
- Reason for Request

**Section I.2 Adjoining Property Owners Information**

\_\_\_\_\_ Accurate Survey, 1 copy

**Section I.3 Financial Interest Disclosure Forms**

**Required Documentation –**

- \_\_\_\_\_ Deed, 1 copy
- \_\_\_\_\_ Tax Map, 1 copy (must be a legible copy) (Such maps can be obtained at the Tax Assessors Office in Room 104 of the Liberty County Court House Annex Building)
- \_\_\_\_\_ General Layout Plan – 1 copy and 1 (one) or more site photos
- \_\_\_\_\_ Application Fee
  - ◇ Single Family Residential \$280.00 (up to 1 acre) plus \$30.00 per additional acre
  - ◇ All other zonings \$530.00 (up to 1 acre) plus \$30.00 per additional acre
- \_\_\_\_\_ Attach a Detailed Narrative explaining the proposed use

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tax Map and Parcel Number \_\_\_\_\_ Application Number \_\_\_\_\_

Applications submitted with incomplete or incorrect information may experience process delays.

## 2010 Submittal Schedule

| LCPC Meeting Date  | Zoning, Conditional Use Special Exception, Variance, Type B Business Application and Misc. Petition Deadlines | Plat & Site Plan Deadlines (With all approvals) |
|--------------------|---|---|
| January 19, 2010   | December 11, 2009   | January 08, 2010                                |
| February 16, 2010  | January 08, 2010  | February 05, 2010                               |
| March 16, 2010     | February 12, 2010   | March 05, 2010                                  |
| April 20, 2010     | March 12, 2010  | April 02, 2010                                  |
| May 18, 2010       | April 09, 2010  | May 07, 2010                                    |
| June 15, 2010      | May 07, 2010  | June 04, 2010                                   |
| July 20, 2010      | June 11, 2010   | July 09, 2010                                   |
| August 17, 2010    | July 09, 2010   | August 06, 2010                                 |
| September 21, 2010 | August 13, 2010   | September 10, 2010                              |
| October 19, 2010   | September 10, 2010  | October 01, 2010                                |
| November 16, 2010  | October 08, 2010  | November 05, 2010                               |
| December 21, 2010  | November 12, 2010   | December 03, 2010                               |

*\*\*\*Note: An additional 30 days may be required for all annexation requests and land use actions within 3000 feet of Ft. Stewart\*\*\**

The LCPC regular meeting is every third Tuesday at 4:30 PM in the County Annex Board Room, 112 N. Main St., Hinesville, GA.

LCPC recommendations will be forwarded to the appropriate governing authority for action at their first meeting of the following month.

| <u>Government</u> | <u>First Meeting</u>       |
|-------------------|----------------------------|
| Allenhurst        | first Monday at 7:30 PM    |
| Flemington        | second Tuesday at 4:30 PM  |
| Gumbranch         | third Monday at 7:30 PM    |
| Hinesville        | first Thursday at 3:00 PM  |
| Midway            | second Monday at 6:00 PM   |
| Riceboro          | first Tuesday at 6:00 PM   |
| Walthourville     | second Thursday at 6:00 PM |
| Liberty County    | first Tuesday at 6:00 PM   |

**Public Hearing Notices**

Once the complete application is filed with the Zoning Administrator, an advertisement of the hearing will be published in the Coastal Courier fifteen (15) days prior to the scheduled hearing and a sign will be placed on the property involved.

The Zoning Administrator will mail notices of public hearing to all property owners of record within two hundred (200) feet of the property sought to be rezoned.

**Post Hearing Recommendation(s)**

Two (2) public hearings are generally required. The first being the Liberty Consolidated Planning Commission, following the LCPC hearing, the LCPC recommendation will be sent to one or more of the following jurisdictions for the second public hearing: Liberty County Board of Commissioners, Allenhurst Town Council, Flemington City Council, Gumbranch City Council, Hinesville City Council, Midway City Council, Riceboro City Council or Walthourville City Council for a final decision on the request. The jurisdictional public hearings are on "next scheduled" dates as determined by that governing authority and the petitioner shall attend all related public hearings.

**Application Withdrawal**

If an application is withdrawn **after** the Liberty Consolidated Planning Commission has taken final action, there is a six (6) month waiting period before the same parcel can be resubmitted for rezoning.

**SECTION I GENERAL INFORMATION ( To be completed by applicant)**

**LOCATION OF PROPERTY: Liberty County or City /Town of \_\_\_\_\_**

(ALLENHURST, FLEMINGTON, GUMBRANCH, HINESVILLE, MIDWAY, RICEBORO, WALTHOURVILLE)

**STREET ADDRESS: \_\_\_\_\_ SIZE OF PROPERTY: \_\_\_\_\_**

**PROPERTY FRONTAGE: DISTANCE \_\_\_\_\_ PAVED \_\_\_\_\_ UNPAVED \_\_\_\_\_**

**APPLICANT IS:** \_\_\_\_\_ **INDIVIDUAL**                      \_\_\_\_\_ **PARTNERSHIP**  
                                 \_\_\_\_\_ **SOLE PROPRIETOR**                      \_\_\_\_\_ **FIRM**  
                                 \_\_\_\_\_ **CORPORATION**                      \_\_\_\_\_ **ASSOCIATION**

**APPLICANT INFORMATION, if a corporation, list all officers, directors and major stockholders. If you need more space please attach a separate sheet.**

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
\_\_\_\_\_  
**Phone #:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_

**PROPERTY OWNER/ OWNERS (If other than the Petitioner/ Applicant)**

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
\_\_\_\_\_  
**Phone #:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_

**OWNERS AGENT INFORMATION, If other than Petitioner or Owner**  
**(Note: A signed, notarized statement of authorization from the property owner is required and must be attached, if this section applies).**

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
\_\_\_\_\_  
**Phone #:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_

Tax Map and Parcel Number \_\_\_\_\_ Application Number \_\_\_\_\_

**THE PROPERTY WAS ACQUIRED BY THE APPLICANT ON \_\_\_\_\_**

**REQUEST EXISTING ZONING – \_\_\_\_\_**

**PRESENT USE – \_\_\_\_\_**

**REQUESTED ZONING – \_\_\_\_\_**

**PROPOSED USE – \_\_\_\_\_**

**ADJACENT OWNERS/ ZONING:**

**NORTH:** \_\_\_\_\_

**SOUTH:** \_\_\_\_\_

**EAST:** \_\_\_\_\_

**WEST:** \_\_\_\_\_

**ARE ANY *NEW* STREETS OR EASEMENTS INVOLVED IN THIS REQUEST?**

**( ) YES OR ( ) NO**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IS ADEQUATE DRAINAGE PROVIDED?**

**( ) YES OR ( ) NO**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION I GENERAL INFORMATION ( To be completed by applicant)**

**ENVIRONMENTAL HEALTH IMPACT  
IF ON SEPTIC TANK AND WELL, HEALTH DEPARTMENT  
APPROVAL IS REQUIRED.**

**Circle One.**

**PUBLIC WATER or INDIVIDUAL WELL or COMMUNITY WELL or  
OTHER: \_\_\_\_\_**

**PUBLIC SEWER or INDIVIDUAL SEPTIC SYSTEM or  
OTHER: \_\_\_\_\_**

**REASON FOR REQUEST**

- A. Would be in harmony with the character of the neighborhood because -**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- B. Would not be detrimental to property or persons in the neighborhood because -**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- C. Other comments - \_\_\_\_\_**  
\_\_\_\_\_  
\_\_\_\_\_



**SECTION III - DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

**Financial Interest Considerations  
Property Owner Disclosure**

A. Identify all Members of the Board of Commissioners, Members of local governments or Members of The Liberty Consolidated Planning Commission and employees of the Liberty Consolidated Planning Commission who –

(1) Have a property interest in the real property affected by this rezoning request:

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(2) Has a financial interest (direct ownership interest of the total assets or capital stock of a business entity where such ownership interest is more than 10%) in any business entity which has a property interest in the real property affected by this rezoning request:

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(3) Has a member of the family (spouse, mother, father, brother, sister, son, or daughter) having a property or financial interest (as herein defined) in the real property affected by the rezoning request:

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**SECTION III - DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

**B. Disclosure of Campaign Contribution**

List below the names of local government officials (Members of the Board of Commissioners, Members of local governments or Members of the Liberty Consolidated Planning Commission) to whom campaign contributions were made, within two years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more:

| <u>NAME</u> | <u>AMOUNT</u> | <u>DESCRIPTION OF GIFT</u> |
|-------------|---------------|----------------------------|
| _____       | _____         | _____                      |
| _____       | _____         | _____                      |
| _____       | _____         | _____                      |
| _____       | _____         | _____                      |

NOTE: A LIST OF LOCAL GOVERNMENT OFFICIALS FOR WHICH DISCLOSURE IS REQUIRED IS ATTACHED HERETO.

I swear or affirm that all of the information furnished above is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PROPERTY OWNER